



## **Executive Director – Tennis PEI**

Tennis PEI is a not-for-profit organization whose mission is to advance the sport of tennis in Prince Edward Island for all levels of play and whose vision is to provide access to tennis for anyone, anywhere, anytime.

The incumbent Executive Director is retiring within the next few months and now Tennis PEI is seeking an experienced and respected leader to manage the programs and operations in a growing tennis community in the coming years.

### **What qualities are required as Executive Director?**

First and foremost, you are an exceptional leader of others who can combine long-term strategic thinking with day-to-day program management.

Ideally, you have a strong business/sport management background along with a level of technical and coaching experience in the game.

Your interpersonal and communications skills enable you to build and nurture constructive relationships with a broad and diverse group of stakeholders including Tennis Canada, Sport PEI, sponsors, and associated community tennis clubs.

As the primary interface with the Board of Directors, you are knowledgeable of good governance practices. In this capacity, you must work collaboratively with the Board, keeping them abreast of all external and internal issues that could affect the organization.

Operationally you bring well-developed skills in human resources, financial management, operations, risk management, community engagement and strategic planning. In addition, you are an extraordinary leader of others and known for creating a positive environment where people's strengths are emphasized to enable them to do their best in the service of the tennis community.

Compensation for this role is commensurate upon qualifications and includes a range of benefits including a comprehensive shared employer-employee paid health plan.

If you are looking to relocate to a slower pace of life in a smaller community, this opportunity could be for you. If so, please forward your resume and a letter outlining how your background and experience will meet the needs of Tennis PEI. Applications can be emailed to [info@tennispei.ca](mailto:info@tennispei.ca) and should be received by February 19, 2022.